

Legal Notice/Advertisement for Bids

Sealed proposals will be received by the Construction Manager for the Marshall County Commission on Thursday, February 20, 2020 at 2:00 pm C.S.T. at the Marshall County Commission Office at 424 Blount Ave., Suite 305, Guntersville, Alabama 35976 and then publicly opened and read aloud in the Commission Chambers located on the third floor of the Marshall County Courthouse.

Bids being for the following items:

Renovations to the Marshall County Jail, Reception, Dispatch and Deputies offices:

Phase I: Mold Remediation

A cashier's check or bid bond payable to the Marshall County Commission, in an amount not less than five percent (5%) of the amount of the bid, but in no event more than \$10,000.00 must accompany the bidder's proposal. Performance and payment bonds and evidence of insurance will be required at the signing of the contract.

A description and specification of work to be performed can be obtained from Marshall County Engineering Department, located at 424 Blount Ave, Suite 305, Guntersville, AL 35976 or by telephone at 256-571-7712. It is recommended that any potential bidders visit the project site to get an idea of the scope of work and the existing conditions of where the work is to be performed. Appointments to visit project site can be set up through the Construction Manager, Martin & Cobey Construction Co., Inc. Contact Kelly Howard at 256-614-3517 or 256-232-5384.

A Pre-Bid Conference will be held on Thursday, February 13, 2020 at 10:00 am at the Project Site. The address of the Project Site is: Marshall County Sheriff's Office, 423 Blount Ave., Guntersville, AL 35976.

Bids are to be submitted on proposal form provided. All bidders bidding in amounts exceeding that established by State Licensing Board for General Contractors must be licensed under provisions of Title 34, Chapter 8, Code of Alabama 1975, and must show evidence of license before bidding or the bid will not be considered by the Construction Manager, the bidder shall show such evidence by clearly displaying his or her current license number on the outside of the sealed envelope in which the proposal is delivered. The Owner reserves the right to reject any or all proposals and to waive technical errors if, in the Owner's judgment, the best interests of the Owner shall thereby be promoted.

Martin & Cobey Construction Co., Inc. will be serving as Construction Manager during this project. This advertisement is for complete Contracting Services contracted in a traditional manner with the Owner and supervised by the Construction Manager.

Marshall County Commission
424 Blount Ave., Suite 305
Guntersville, AL 35976
256-571-7701: Office
256-571-7703: Fax

Martin & Cobey Construction Co., Inc.

PO Box 1084

Athens, AL 35612

256-232-5384: Office

256-232-5454: Fax

Renovations to the Marshall County Jail, Reception, dispatch and Deputies Offices

Phase I: Mold Remediation

Advertisement For Bids

Guntersville, Alabama

RENOVATIONS TO THE MARSHALL COUNTY JAIL
RECEPTION, DISPATCH AND DEPUTIES OFFICES
PHASE I: MOLD REMEDIATION
AND ADMINISTRATIVE CENTER
Guntersville, Alabama

BID FORM

**Renovations to the Marshall County Jail, Reception, Dispatch and Deputies Offices
Phase I: Mold Remediation
For
MARSHALL COUNTY COMMISSION, Guntersville, Alabama**

Bid # 49-19

BID FORM

All Contractors: Please fill out entire Bid Form (one original and one copy) in a sealed envelope per the instructions to bidders and hand deliver or mail for receipt in the Marshall County Commission Office by the due date and time noted below. The right is reserved to reject any or all bids. The right is reserved to accept the bid most advantageous to the Owner.

Bids Due: 2 p.m. February 20, 2020

**Place: Marshall County Commission
424 Blount Ave., Suite 305
Guntersville, AL 35976**

I. Bidder Information - Please Type or Print

Date: _____ Package Bidding: (# and Description.) _____

Company: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Email: _____

Phone #: _____ Fax #: _____

II. Acknowledgement of Additional Information Received (i.e. addendum, clarifications, etc.):

Addendum No: _____ Dated: _____ Initial: _____

Addendum No: _____ Dated: _____ Initial: _____

Addendum No: _____ Dated: _____ Initial: _____

Addendum No: _____ Dated: _____ Initial: _____

Addendum No: _____ Dated: _____ Initial: _____

Addendum No: _____ Dated: _____ Initial: _____

**RENOVATIONS TO THE MARSHALL COUNTY JAIL
RECEPTION, DISPATCH AND DEPUTIES OFFICES
PHASE I: MOLD REMEDIATION
AND ADMINISTRATIVE CENTER
Guntersville, Alabama**

BID FORM

III. This Contractor has reviewed the following and the bid amounts are in accordance with the following documents and include all applicable costs related thereto:

	<u>Initial</u>	<u>Yes/No</u>
Construction Manager's Bid Documents	_____	_____
Bid Form	_____	_____
Bid Bond (5%)	_____	_____
Payment and Performance Bonds	_____	_____

V. Proposal Breakdown:

BASE BID: For construction shown and specified, the sum of _____ Dollars (\$ _____)

ALTERNATES: If alternates as set forth in the Contract Documents are accepted, the following adjustments are to be made to the Base Bid: **NOT APPLICABLE**

The undersigned certifies that:

1. He is authorized to execute contracts on behalf of the bidder as legally named.
2. That this proposal is submitted in good faith without fraud or collusion with any other bidder.
3. That the data indicated below is true and complete.
4. That the bid is made in good faith and in full accordance with State Law.
5. I have carefully examined the site of the work and fully informed myself regarding all pertinent conditions.
6. He has examined the Drawings and Specifications (including all Addenda received) for the Work and the other Contract Documents (including the Construction Manager's Bid Manual) relative thereto, and that he has satisfied himself relative to the Work to be performed and am familiar with the various conditions affecting the Work.
7. I agree to provide all labor, equipment and all else necessary to complete the work for the "Renovations to the Marshall County Jail, Reception, Dispatch and Deputies Offices: Phase I – Mold Remediation" for the Marshall County Commission in accordance with the Bid Documents.
8. Base Bid and Alternate pricing will be held open for acceptance for a period of thirty (30) days after the bid closing date.

SIGNATURES:

When the bidder is an Individual:

Authorized Signature for Bidder

Witness

**RENOVATIONS TO THE MARSHALL COUNTY JAIL
RECEPTION, DISPATCH AND DEPUTIES OFFICES
PHASE I: MOLD REMEDIATION
AND ADMINISTRATIVE CENTER
Guntersville, Alabama**

BID FORM

(SEAL)

When the bidder is a Partnership:

Authorized Signature for Bidder

Witness

(SEAL)

When the bidder is Corporation: _____ (Bidder) is an existing Corporation organized under
the laws of _____ (State).

Authorized Signature for Bidder

Witness

(SEAL)

1. A Dual Oblige Performance and Labor and Material Payment Bonds written on AIA Document A312, in the amount of one hundred percent (100%) of the Contract sum, shall be delivered to the Owner within seventy-two (72) hours of the execution of the Contract. **Martin and Cobey Construction Company Incorporated must be listed as the "Co-Obligee" on the bond form.** The attorney-in-fact who executes the bond shall affix a certified and current copy of the power of attorney.
2. The Bidding Documents consist of all Contract Documents include Advertisement for Bid, Instructions to Bidders, Bid Form, Scope of Work, Drawings, Contract between Owner and Contractor, Sketches, and any Addenda issued prior to the execution of the Contract.
3. Bidders must be IICRC Certified. Bidder must provide a copy of Certificate of IICRC Certification with Bid.
4. Bidders are strongly encouraged to visit the site and surrounding area to determine the best method for material delivery and staging.
5. It is the intent of the Owner to award Contracts to the low responsible Bidders, as determined pursuant to the Bidding Documents.
6. The Owner shall have the right to waive informalities or irregularities in a Bid received and to accept the Bids which, in the Owner's judgment, are in the Owner's best interest.
7. The Owner shall have the right to reject bids:
 - A. Which arrive after the stated time for receipt of the bids.
 - B. Received by oral, telephonic or telegraphic means.
 - C. Which are incomplete or do not contain required data.
 - D. Not accompanied by a required bid security or by other data required by the Bidding Documents.
 - E. Which are in any way incomplete or irregular.
 - F. From a Bidder who the Commission and its' Representatives has determined as non-responsible.
8. The Owner shall have the right to reject all Bids.
9. In the opinion of the County Commission, there are two prime concerns in awarding the Contracts, the lowest Bid and the responsibility of the Bidder to complete the project within the dates set forth by the Commission.
10. In determining whether a Bidder is a "Responsible Bidder", the Owner will take into consideration all information available relating to the Bidder's past history in completing work on time and reputation for proceeding with jobs in a prompt, efficient manner without conflict with the Owner and, in that regard, will consider all of the information provided by the Bidder and by others and will particularly consider whether the Bidder has engaged in any of the following activities and other activities that cause disruption to the smooth procedures of the working process:

- A. Any activities which have lead to disruption of the steady performance of the work.
 - B. Taken advantage of a tight schedule to pursue additional costs.
 - C. Has failed to meet time deadlines.
 - D. Has engaged in court or arbitration action against owners on questions arising during the project.
 - E. Has an unsafe work record or high Experience Modification Rate (EMR).
11. A responsible Bidder will be determined based on the information submitted and additional independently obtained information and shall:
- A. Have a successful history of job completion and conformance with set schedules.
 - B. Have the financial capacity to complete these projects.
 - C. Have a company organization and personnel capable of scheduling, coordinating, and completing the project.

12. Bids shall be submitted in a sealed opaque envelope addressed to:

Marshall County Commission
424 Blount Ave., Suite 305
Guntersville, Alabama 35976

Envelope shall be marked:

- Name of Project
- Contractors' Name and Address
- Contractors' State Contractors' License Number and Expiration Date
- IICRC Certification Number

" Mailed bids shall be inside a separate mailing envelope".

13. Bid Form:
- A. All blanks shall be filled in by typewriter or by hand in ink.
 - B. The Bidder shall:
 - A. Ascertain that all Addenda, if any, have been received by the Bidder.
 - B. Acknowledge receipt of any Addenda, in the space provided, on the Bid Form.
 - C. All dollar figures shall be expressed in words and numbers, written words shall govern in the case of discrepancy.

14. Bid Bond:

- A. A cashier's check or bid bond payable to the Marshall County Commission, in an amount not less than five percent (5%) of the amount of the bid, but in no event more than \$10,000, must accompany the bidder's proposal.
 - B. The Owner will retain Bid Bonds of Bidders under consideration of award until a Contract is executed with the low responsible Bidders, and the Performance and Labor and Material Payment bonds and requisite evidence of liability insurance coverage are delivered.
15. Additional Information:
- A. Any information in addition to the required Bid submittals which will demonstrate the Bidders responsibility may be submitted as additional Bid submittals and should be so labeled.
 - B. Accepted Bidder will provide a comprehensive schedule detailing activities, durations and completion dates for all phases of work applicable to his Bid(s). This schedule is to be provided to the Construction Manager for review within four (4) days of Notification of acceptance of his Bid(s).
16. False or deceptive responses in any material submitted, or failure to provide required materials will be interpreted as evidence of non-responsibility.
17. The Bidder shall carefully examine, study and compare the Bidding Documents with each other and with the site and local conditions, and shall report any errors, inconsistencies and ambiguities, in writing, to Martin & Cobey Construction Co., Inc. at once.
18. Interpretations, corrections and changes to the Bidding Documents will be made by Addendum only.
19. Addenda will be mailed or faxed to all Bidders of record. Copies will be available for viewing wherever Documents are available for viewing.
20. Bidders or Sub-bidders requesting clarification or interpretation shall submit a written request by mail, fax, delivery or email to the **office of Martin & Cobey Construction Company**. Email requests for clarification to khoward@martinandcobey.com.
- A. Questions regarding the documents will be reviewed by the Construction Manager.
 - B. Questions regarding the schedule or division of work will be reviewed by the Construction Manager.
 - C. If a response is determined, by the Construction Manager, to be necessary, an Addendum will be issued.
21. Complete sets of Bidding Documents shall be used by Bidders and Sub-bidders in submitting a bid. No division of work by trades or subcontractors is intended by the division of the Scope of Work or Sketch sheets.
22. Bidders shall not rely on any method other than Addendum for changes, interpretations or clarifications to the Bidding Documents.
23. Bids may be withdrawn, if a written notice is received at the Administration Office of the Owner prior to the time of receipt of the Bids. Withdrawn bids may be resubmitted prior to the stated time for the receipt of Bids.

24. If a Bidder proposes to use a product other than those specified, Bidders shall identify the specified product and indicate the proposed substitution, in the space provided, on the Bid Form. Bidders shall submit with the Bid, or upon request of the Architect, catalog cuts and any other pertinent data required to completely describe the substitution(s). Bidders shall be responsible for coordination, additional work and/or additional materials required to install substituted items. The burden of proof of the merit of the requested substitution is upon the Bidder. Bidders must certify that the substitute is equal or superior to that specified.
25. Cost of investigating or approving substitutions by the Construction Manager or Owner shall be borne by the Bidder proposing the substitution.
26. Proposed substitutions will not be used in determining low responsible Bidder.
27. The Bidder shall furnish and use the materials as specified. If no list of substitutions is included in the Bid submittals, substitutions will not be considered at a later date.
28. If a Bidder to whom a Contract is awarded fails to enter into a contract with the Owner as soon as possible after date of notification of acceptance of this Bid and award of contract; or in any event, not later than ten (10) days from the date of such notification, or fails to furnish the required performance bond, the Bidder will be considered as having abandoned the Bid and the bid security shall be forfeited to the Owner as liquidated damages for the delay and loss caused the Owner by reason of such failure on the part of the Bidder.

END OF INSTRUCTIONS TO BIDDERS



MARTIN & COBEY
CONSTRUCTION | MANAGEMENT | DESIGN

**PROJECT: RENOVATIONS TO THE MARSHALL COUNTY JAIL,
RECEPTION, DISPATCH AND DEPUTIES' OFFICES.**

PHASE I: Mold Remediation

SCOPE OF WORK

A. GENERAL

1. Work under this Bid consists of, but not limited to, the complete remediation of MOLD from designated areas, HVAC Duct & Equipment and any areas suspect of being contaminated.
2. This Scope of Work has been generated from the recommendations associated with the Limited Indoor Environmental (Fungal) Assessment and Remediation Protocol of the Marshall County Sheriff's Office and Jail located at 423 Blount Avenue, Guntersville, Alabama performed by Terrell Technical Services, Inc. Dated May 6, 2019
3. Contractors are to follow the general guidelines and standard practice put forth in "Guidelines on Assessment and Remediation of Fungi in Indoor Environments" by the New York City Department of Health & Mental Hygiene, Bureau of Environmental & Occupational Disease Epidemiology, "Mold Remediation in Schools and Commercial Buildings" by the U.S. Environmental Protection Agency, "ANSI/IICRC S500 Standard and Reference Guide for Professional Water Damage Restoration" and "ANSI/IICRC S520 Standard and Reference Guide for Professional Mold Remediation" by the Institute of Inspection, cleaning and Restoration, and worker protection guidance found in "Mold Remediation: Building Assessment, Restoration and Demolition" by the U.S. Occupational Health and Safety Administration (OSHA).
4. Contractor is to utilize polyethylene critical barriers, negative pressure containments, dehumidification units and high efficiency particulate air (HEPA) filtration units during operation that exposes any un-effected or decontaminated areas of the structure to potential microbial contamination or elevated humidity.
5. Contractor is to use dehumidifiers in contained areas to dry all building materials to less than 20% moisture content and to maintain an indoor relative humidity of less than 60% for the duration of the remediation efforts.
6. Contractor is to utilize hand cleaning techniques with a suitable anti-microbial solution on all hard surface contents within the contained areas.

7. Contractor is responsible for providing Supervision of all workers including any and all sub-contractors at all times. **Unsupervised work will not be allowed.**
8. Work hours are not limited. Work day is considered to be 7:00 am to 3:30 pm. Any work outside these hours must be approved through the Construction Manager.
9. Contractor is responsible for providing and paying for construction dumpsters for demolition and construction debris removal.
10. Remove and discard any additional ceiling tiles exhibiting visible water staining or fungal growth outside the contained areas throughout the facility.
11. Remove and discard any and all insulation materials above impacted ceiling tiles exhibiting visible fungal growth or evidence of water intrusion throughout the facility.
12. Clean all surfaces within the contained areas utilizing HEPA vacuuming techniques to remove any debris/dust generated during removal efforts. This should include all horizontal surfaces, trim, fixtures, etc. to remove any mold laden dust or debris.
13. Use wet wipe surfaces cleaning techniques with a suitable anti-microbial solution to decontaminate exposed support structure within the contained areas such as wall studs, base plates, exterior sheathing and concrete block walls.
14. Contractor shall use HEPA filtration units within the contained areas during the remediation and for 48 to 72 hours following the remediation efforts.
15. After remediation activities, Contractor is to perform a thorough visual inspection of completeness as it relates to microbial contamination.
16. Contractor will conduct limited microbial sampling to document the success of the effort and re-occupancy conditions.
17. Contractor is responsible for final cleaning of the affected areas.
18. Contractor is responsible for any and all Testing.

B. RECEPTION, DISPATCH AND DEPUTIES

1. Remove all wallboard from floor to ceiling along the North and West perimeter walls of the First Floor. Wallboard is to be removed two feet beyond the point of visible fungal growth or evidence of water intrusion. This should include all perimeter offices from reception area to the deputies offices.
2. Remove and discard all window sill/trim materials.
3. Remove and discard any exposed wall cavity insulation.
4. Remove and discard any ceiling tiles exhibiting visible fungal growth or water staining.
5. Remove and discard all water damaged portions of upper wallboard in Lobby adjacent to the Receptionist Window.
6. Clean, resurface and repaint any water damaged wallboard and ceilings in the Lobby Restrooms.
7. Remove and discard the sink cabinetry within the Investigators Lab.
8. Remove and discard all wallboard behind and adjacent to the sink cabinetry in Investigators Lab. All wallboard shall be removed two feet beyond the point of any visible fungal growth or evidence of water intrusion.

C. WOMEN'S JAIL

1. Clean the concrete block walls throughout the common bathroom and showers areas of the Women's Jail using hand cleaning techniques with a suitable anti-microbial solution.

2. Clean the concrete block walls, metal ceiling surfaces adjacent to the HVAC supply diffusers and above the windows of the south perimeter wall using hand cleaning techniques with a suitable anti-microbial solution.
3. Remove and discard the ceramic tile in the shower areas.
4. At the duct supplying the Women's Jail Area, Contractors are to include the removal of the secure ceilings below duct, as needed, to remove duct above. Contractor is to move secure ceiling panels to onsite storage. Do not reinstall secure ceilings in these areas.

D. MAIN JAIL

- a. **PHASING NOTE:** Due to the this Project being in an occupied jail facility, the work in the Main Jail area will require the work to be phased per cell block. Contractor is to include Three (3) remobilization costs to return to each cell block area as it becomes available to Contractors. There are three cell blocks in the Main Jail Area. Scheduling of the work in these cell blocks will be determined by Owner availability once Contractor has started work.
 1. Clean all concrete block walls that show signs of visible fungal growth using hand cleaning techniques with a suitable anti-microbial solution.
 2. Clean all return diffusers and plenums located in the cell bunks.
 3. Remove and discard all drywall bulkheads housing supply duct and diffusers.
 4. In the Main Jail Cell Blocks, Contractors are to include the removal and reinstallation of the steel sheeting under the balconies, as needed, to clean the inside of the 36" x 18" return air plenums.
 5. In the Main Jail Cell Blocks, Contractors are to include the removal of the return air duct above the ceilings in the shower areas. This includes the removal of the secure ceilings and ductwork that is above ceilings. Removed ceilings in these areas are to be moved to onsite storage. Do not include reinstalling the secure ceilings in these areas.
 6. In the Main Jail Cell Blocks, Contractors are to clean the inside of the return air plenums that are located in the concrete bunks of each cell. Only access to these areas is a small air grill (16" x 8") in the face of the bunk. Contractors are to use the best practices industry standard for remediating areas of this nature without adequate access.

E. BASEMENT

1. Remove and discard the ceramic tile in the shower area of the Trustee's bathroom.
2. Remove and discard water stained ceiling materials in the Trustee's Dorm area.
3. Remove and discard all areas of drywall and ceiling material in the Isolation cells area that shows signs of visible fungal growth and/or saturated with moisture.

F. HVAC SYSTEMS

1. Remove and discard any and all duct work. Any interior insulated ductwork that is not accessible to be replaced, should be cleaned and sealed.
2. Remove and discard wooden HVAC return plenums.
3. Remove and discard interior insulation within the HVAC units and/or return plenums.
4. Clean all HVAC units which is to include cooling coils, drain pans, blowers, return plenums, supply diffusers, and return grilles.
5. Clean all fresh air intakes and louvered doors associated with mechanical rooms to remove excessive particulate accumulation.