

Promotions, Demotions & Transfers

Sheriff – Effective, 09/15/2021, Jon Brasher was promoted from a Deputy to a Deputy Sergeant. Probate - Effective 10/01/2021, Martha Short was promoted from a Probate Clerk to a Sr. Probate Clerk.

Wellness Screenings

We are currently at 89%, which is above the required percentage to receive the wellness discount.

X. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Board member Ben Gamel made the motion to adjourn. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



David Watts, Secretary
Marshall County Personnel Board
Meeting Date: October 19th, 2021



Date

Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Secretary.

A roll call vote for David Watts as Secretary was taken with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman – Penni Windsor -	Yes
Secretary – David Watts -	Abstain
Board Member – Ben Gamel -	Yes
Board Member – Vacant -	

Attorney McLaughlin declared David Watts as the Personnel Board Secretary.

Attorney McLaughlin turned the meeting back over to Chairman Whisenant.

Personnel Board – Chairman Whisenant asked for a motion to approve the resignation of Board Member Martha Handschumacher. Vice Chairman Penni Windsor made the motion. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VIII. Legal Update –

Attorney Jeff McLaughlin stated there was nothing to report at this time.

IX. Staff Report –

Personnel Administrator Christy Kelley reported the following for period September 10, 2021, thru October 8, 2021.

New Hires

Austin Windsor	Communications / IT Officer	09/13/2021
William Watson	Corrections Officer	09/13/2021
Jason Smith	Corrections Officer	09/15/2021
Sawyer Hancock	Equipment Oper 1 – Dist. 4	09/20/2021
Dustin Benefield	Appraiser Trainee – PP	09/27/2021
Hunter Chadwick	Deputy SRO	09/27/2021
Tehryn Rice	Deputy	09/27/2021
Morgan Jones	Appraisal Technician I	09/27/2021

Terminations

Jill Lyle	Bus Driver COA P/T	09/01/2021
Andrew Wilson	Equipment Oper I – Dist. 1	09/10/2021
Benjamin Noojin	Maintenance Technician	09/17/2021
Cory Barnard	District Foreman – Dist. 1	09/24/2021
Keith Wilson	Chief Investigator (Retired)	09/30/2021

Attorney McLaughlin declared Charles Whisenant as the Personnel Board Chairman.

Attorney McLaughlin opened the floor for nominations for the office of Vice Chairman of the Personnel Board. Penni Windsor was nominated by Secretary David Watts. Chairman Charles Whisenant moved to close the nominations for Vice Chairman; seconded by Board Member Ben Gamel.

A roll call vote was taken to close nomination for Vice Chairman with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman - Penni Windsor	Abstain
Secretary –David Watts -	Yes
Board Member– Ben Gamel -	Yes
Board Member – VACANT	

Attorney Jeff McLaughlin announced that the nominations for Vice Chairman were closed.

Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Vice Chairman.

A roll call vote was taken for election of for Vice Chairman with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman - Penni Windsor	Abstain
Secretary –David Watts -	Yes
Board Member– Ben Gamel -	Yes
Board Member – VACANT	

Attorney McLaughlin declared Penni Windsor as the Personnel Board Vice Chairman.

Attorney McLaughlin opened the floor for nominations for the office of Secretary of the Personnel Board. David Watts was nominated by Charles Whisenant. Penni Windsor moved to close the nominations for Secretary; seconded by Ben Gamel.

A roll call vote was taken to close nomination for Secretary with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman – Penni Windsor -	Yes
Secretary – David Watts -	Abstain
Board Member – Ben Gamel -	Yes
Board Member – Vacant -	

Attorney Jeff McLaughlin announced that the nominations for Secretary were closed.

VI. OLD BUSINESS

Personnel Board – Chairman Whisenant asked for a motion to approve the request from Revenue commissioner Michael Johnson to hire a candidate for a Real Property Appraiser at a step-10. Secretary David Watts made a substitute motion amending the agenda item to a step-3 as recommended by Personnel Administrator Christy Kelley. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board – Chairman Whisenant asked for a motion to approve the hiring of a Real Property Appraiser I at a step 3. Secretary David Watts made the motion. Board Member Ben Gambel seconded the motion. The motion was carried by voice vote 2-1, with Penni Windsor casting a “nay” vote.

VII. NEW BUSINESS –

Personnel Board – Chairman Whisenant asked for a motion to approve the Animal Control Supervisor job description. Secretary David Watts made the motion. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board – Chairman Whisenant asked for a motion to approve the Animal Shelter Technician job description. Board Member Ben Gamel made the motion. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board – Chairman Whisenant turned the meeting over to Attorney Jeffery McLaughlin to conduct the Election of Board Members for the 2021-2022 Fiscal Year.

Attorney McLaughlin opened the floor for nominations for the office of Chairman of the Personnel Board. Charles Whisenant was nominated by Vice Chairman Penni Windsor. The nomination was seconded by Ben Gamel. David Watts moved to close the nominations for Chairman; seconded by Board Member Ben Gamel.

A roll call vote was taken to close nomination for Chairman with the following results:

Chairman - Charles Whisenant -	Abstain
Vice Chairman - Penni Windsor	Yes
Secretary –David Watts -	Yes
Board Member– Ben Gamel -	Yes
Board Member – VACANT	

Attorney Jeff McLaughlin announced that the nominations for Chairman were closed.

A roll call vote was taken for election for Chairman with the following results:

Chairman - Charles Whisenant -	Abstain
Vice Chairman - Penni Windsor	Yes
Secretary –David Watts -	Yes
Board Member– Ben Gamel -	Yes
Board Member – VACANT	

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, October 19th, 2021

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, October 19th, 2021, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
David Watts, Secretary
Ben Gamel, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne, Commission Chairman James Hutcheson, Commissioner James R. Watson, Commissioner Lee Sims, Commissioner Joey Baker, Revenue Commissioner Michael Johnson and several employees were in attendance.

CALL TO ORDER

Chairman Charles Whisenant called the meeting to order. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

I. INVOCATION

The invocation was offered by Secretary David Watts.

II. PLEDGE OF ALLEGIANCE

Board Member Ben Gamel led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to amend the meeting agenda. Vice Chairman Penni Windsor made a motion to amend the agenda. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Whisenant asked for a motion to approve the meeting agenda. Secretary David Watts made a motion to approve the amended agenda. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday September 13th, 2021. Board Member Ben Gamel made the motion. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.