

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, January 4th, 2021

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, January 4th, 2021. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
David Watts, Secretary
Martha Handschumacher, Board Member
Ben Gamel, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne, Probate Judge Andrea LeCroy, Commissioner Rick Watson, Commissioner Lee Sims, Commissioner Ronny Shumate, Revenue Commissioner Michael Johnson, Kim Garrison, Lea Ann Graves, April Johnson, Amanda Taylor, Shirley Pankey, Patty Dorsett, and Cherry Bonds

CALL TO ORDER

Chairman Charles Whisenant called the meeting to order. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

I. INVOCATION

The invocation was offered by Secretary David Watts.

II. PLEDGE OF ALLEGIANCE

Chairman Charles Whisenant led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Board Member Martha Handschumacher made a motion to approve. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday October 1st, 2020. Vice Chairman Penni Windsor made the motion to approve the minutes of the Personnel Board meeting held on Monday, October 1st, 2020. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

Revenue Commissioner Michael Johnson addressed the Board concerning COVID related leave.

VI. OLD BUSINESS

None

VII. NEW BUSINESS –

District # 3 - Chairman Whisenant asked for a motion to approve the request from Commissioner Lee Sims to add a District Forman position at District # 3. Secretary David Watts made a motion to approve Commissioner Sims request to add District Foreman position. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

District # 1 - Chairman Whisenant asked for a motion to approve the request from Commissioner Ronny Shumate to create a Superintendent position at District # 1. Vice Chairman Penni Windsor made a motion to send Evergreen the District Superintendent job description for recommendations and placement on the pay scale. The motion died due to lack of a second. Chairman Whisenant then again asked for a motion to approve the request from Commissioner Ronny Shumate to create a Superintendent position at District # 1. The motion died due to lack of a second. Secretary David Watts then made a motion to table this issue. Board member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VIII. Legal Update –

Attorney McLaughlin stated there was nothing to report at this time.

IX. Staff Report

Personnel Administrator Christy Kelley reported the following for period October 20, 2020 thru 12/30/2020:

New Hires

Carlton Owens	EMA Building & Grounds	10/26/2020
Karen Dooley	Mapper I – Temporary	11/02/2020
Deston pace	Deputy	11/09/2020
Sethe Greene	Deputy	11/09/2020
Terrell Wayne Wigley	Mapper I	11/23/2020
Stephanie Bradley	Dispatcher	12/14/2020

Terminations

Jeannette King	Appraisal Tech I	10/30/2020
Kaycee Stancil	Dispatcher	11/02/2020
Carlton Owens	EMA Building & Grounds	11/13/2020
James Osby	Corrections Officer	12/14/2020

Promotions, Demotions & Transfers

Effective December 5th, 2020, Andrea Dorsett, Appraiser Trainee – Personal Property was promoted to an Appraiser I PP after completion of required courses and experience.

Open Enrollment for Benefits

Open enrollment for all benefits ended on Friday, December 11th. We are in the process of transitions over to Standard Insurance Company for 2021.

Evergreen Pay Study

We have received all revised job descriptions from Evergreen Solutions and are in the process of reviewing them prior to sending to the department heads.

The next step will be to define the Performance Evaluation system process and then train supervisors and department heads on the new system.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Vice Chairman Penni Windsor made the motion to adjourn. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



David Watts, Secretary
Marshall County Personnel Board
Meeting Date: January 4th, 2021



Date