

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, June 10th, 2019

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, June 10<sup>th</sup>, 2019. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 5:00 P.M.

**Board member(s) present:** Charles Whisenant, Chairman  
Penni Windsor, Secretary  
David Watts, Board Member

Also, present were Attorney Jeff McLaughlin, and Personnel Assistant Janice Payne.

**Board member(s) absent:** Ben Gamel, Vice Chairman  
Martha Handschumacher, Board Member  
Christy Kelley, Personnel Administrator

## I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 5:00 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

## II. INVOCATION

The invocation was offered by Attorney Jeff McLaughlin.

## III. PLEDGE OF ALLEGIANCE

Secretary Penni Windsor led the Pledge of Allegiance.

## IV. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Board Member David Watts made a motion to approve. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday May 13<sup>th</sup>, 2019. Secretary Penni Windsor made the motion to approve the minutes of the Personnel Board meeting held on Monday May 13<sup>th</sup>, 2019. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

## VII. OLD BUSINESS

There were none.

## VIII. NEW BUSINESS

**Personnel Board** - Chairman Whisenant asked for a motion to approve the Request for Proposal contents for pay study. Board Member David Watts made the motion to approve the Request for Proposal contents for pay study. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

**Personnel Board** - Chairman Whisenant asked for a motion to approve the request from Personnel Administrator Christy Kelley to attend the 2019 AAPPA Conference in Foley, AL, July 24<sup>th</sup> – 26<sup>th</sup>. Secretary Penni Windsor made the motion to approve the request from Personnel Administrator Christy Kelley to attend the 2019 AAPPA Conference in Foley, AL, July 24<sup>th</sup> – 26<sup>th</sup>. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

### STAFF REPORT

Personnel actions for the period of May 11<sup>th</sup>, 2019 to June 7<sup>th</sup> 2019 were:

#### There were eight (8) new hires:

Michael S. Brooks	Corrections Officer	05/13/2019
Kimberly G. Hargraves	Probate Clerk	05/15/2019
Michele L. Chastain	Dispatcher	05/20/2019
Austin Shirley	Groundskeeper	05/27/2019
Matthew S. Hyde	Corrections Officer	05/28/2019
Jesse O. Till	Corrections Officer	05/28/2019
Jason Trotman	Deputy	06/04/2019
Erin Putlovis	Deputy	06/04/2019

#### There were nine (9) terminations:

Daniel Glassco	Resigned	Corrections Officer	05/09/2019
Christopher Howard	Terminated	Corrections Officer	05/10/2019
Angela Shirley	Terminated	Probate Clerk	05/13/2019
Devin Harris	Resigned	Corrections Officer	05/13/2019
Michael S. Brooks	Resigned	Corrections Officer	05/19/2019
Dan Nelson	Retired	Chief Maint. Supv.	05/31/2019
Jesse O. Till	Resigned	Corrections Officers	05/31/2019
Brittany Foreman	Resigned	Corrections Officer	06/03/2019
William Judd	Resigned	Deputy	06/06/2019

#### There was one (1) leave of absence to report for this time period.

Anita Gasaway, Corrections Officer in the Jail, was approved for LTD.

#### There were (2) promotion/s, for this time period.

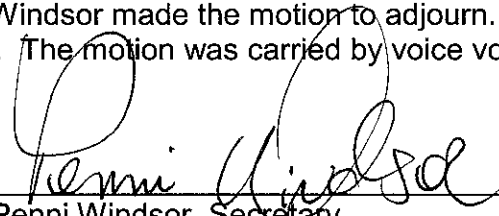
Brad Kilpatrick was promoted to the Chief Maintenance Supervisor position, effective 06/01/2019. Andrea Dorsett was promoted to an Appraiser Trainee – PP, effective 06/04/2019.

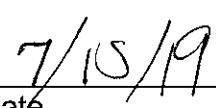
**Invitations to the Personnel Board Meetings**

There were no invitations sent out for the June board meeting.

**ADJOURNMENT**

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary Penni Windsor made the motion to adjourn. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

  
\_\_\_\_\_  
Penni Windsor, Secretary  
Marshall County Personnel Board  
Meeting Date: June 10th, 2019

  
\_\_\_\_\_  
Date