

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, February 11th, 2019

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, February 11th, 2019. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 5:25 P.M.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
David Watts, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Assistant Janice Payne, Revenue Commissioner Michael Johnson, and Commissioner Ronny Shumate.

Board member(s) absent: Martha Handschumacher, Board Member

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 5:25 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Secretary Penni Windsor.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Ben Gamel led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for corrections or additions to the meeting agenda. There were none.

Chairman Whisenant asked for a motion to approve the February 11th, 2019 meeting agenda. Secretary Penni Windsor made the motion to approve the February 11th, 2019 meeting agenda. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday January 14th, 2019. Board Member David Watts made the motion to approve the minutes of the Personnel Board meeting held on Monday January 14th, 2019, and Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments. There were none.

VII. OLD BUSINESS

Personnel Board- Chairman Whisenant asked for a motion to approve the tabled request from Personnel Administrator Christy Kelley to change the current People-Trak HRIS (Human Resource Information System) system to the personnel module under the new windows-based accounting system being implemented by the County Commission. Secretary Penni Windsor made the motion to approve the request. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board- Chairman Whisenant ask for a motion to approve a Social Media Policy. Vice Chairman Gamel made a motion to table the Social Media Policy. Board member David Watts second the motion. The motion carried by voice vote with no “nay” votes being cast.

VIII. NEW BUSINESS

Sheriff- Chairman Whisenant asked for a motion to approve request from Sheriff Phil Sims to change the Chief Investigator position from a salaried position to an hourly position. Secretary Penni Windsor made a motion to table the request from Sheriff Sims to change the Chief Investigator from a salaried position to an hourly position. Board Member David Watts seconded the motion. The motion carried by voice vote with no “nay” votes being cast.

Personnel – Chairman Whisenant asked for a motion to approve the revised wage table adding the Chief Investigator position at a Grade 16. Secretary Penni Windsor made a motion to approve the wage table adding the Chief Investigator position at a Grade 16. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

STAFF REPORT

Personnel Administrator Christy Kelley reported the following personnel actions for the period of January 12th, 2019 to February 11th 2019.

There was four (4) new hire:

Douglas Gibbs	Chief Deputy	Sheriff's
Steven Guthrie	Assistant Chief Deputy P/T	Sheriff's
Matt Cooper	Jail Staff – Temp	Jail
Jonathan Absher	Corrections Officer	Jail

There were eleven (11) terminations:

Billy J. Graham	Retired	School Resource Officer	Sheriff's
Michael Heath Thomas	Retired	Chief Deputy	Sheriff's
Alan Edmonds	Resigned	Chief of Operations	Sheriff's
Christopher Bearden	Terminated	Deputy Lieutenant	Sheriff's
Jonathan Chambers	Resigned	Corrections Officer	Jail
Leric Istre	Resigned	Corrections Officer	Jail
Robert Savage	Resigned	Deputy	Sheriff's
Christopher Tidmore	Resigned	Corrections Officer	Jail
Jonathan Absher	Resigned	Corrections Officer	Jail
Jonathan Lowrey	Terminated	Corrections Officer	Jail
Vicki Harris	Retired	Building Cleaner	Building Maintenance

There was one (1) leave of absences to report for this time period.

Rita Mason, Appraisal Tech III in the Mapping & Appraisal Department was approved for FMLA for his own serious Medical condition.

There was eight (8) promotion/s, no demotions or transfers for this time period.

LeaAnn Graves was promoted from Court Clerk to Chief Probate Clerk, effective 01/21/2019.
Kimberly Garrison was promoted from Revenue Clerk to Sr. Revenue Clerk, effective 01/21/2019.

Jason Windsor was promoted from Deputy Lieutenant to Chief of Operations, effective 01/23/2019.

Darrell Wilson was promoted from Deputy Sgt. To Deputy Lieutenant, effective 02/02/2019.

Willie J. Orr was promoted from Deputy to Deputy Lieutenant, effective 02/02/2019.

Thomas Sorrell was promoted from Deputy to Deputy Lieutenant, effective 02/02/2019.

Richard Wilkins was demoted from Commissary Store Mgr. to Sr. Corrections Officer, effective 02/02/2019.

Jason Bremer was demoted from Jail Administrator to Correction Sergeant, effective 02/02/2019.

(Both demotions were voluntary, they applied for the open positions and were awarded the positions.)

Invitations to the Personnel Board Meetings

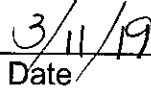
Two invitation sent out for the February meeting to Kenneth Hawkins, Equipment Operator II in District #1 and Keith Duke, Equipment Operator District # 3.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Board Member David Watts made the motion to adjourn. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



Penni Windsor, Secretary
Marshall County Personnel Board
Meeting Date: February 11th, 2019



Date