

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Thursday, September 19, 2013

The regular monthly meeting of the Marshall County Personnel Board was held on Thursday, September 19, 2013, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Board Chairman Jason Windsor called the meeting to order at 7:05 P.M.

**Board member(s) present:** Jason Windsor, Chairman  
Talmadge Butler, Secretary  
Randall Haney, Board Member  
Keith Swisher, Board Member

**Board member(s) absent:** Charles Whisenant, Board Member

Also present were Attorney Rodney Edmondson (representing Personnel Board Attorney Jeffrey McLaughlin), and Personnel Assistant Beverly Lemons.

## I. CALL TO ORDER

Board Chairman Jason Windsor called the meeting to order at 7:05 P.M. He asked everyone to stand for prayer and the Pledge of Allegiance.

## II. INVOCATION

The invocation was offered by Board member Keith Swisher.

## III. PLEDGE OF ALLEGIANCE

Board Secretary Talmadge Butler led the Pledge of Allegiance.

## IV. APPROVAL OF AGENDA

Chairman Windsor asked for any changes to the agenda. Board member Randall Haney made a motion to approve the agenda as written. Board member Keith Swisher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## V. APPROVAL OF MINUTES

Chairman Windsor asked for a motion to approve the minutes of the Personnel Board Meeting held on Thursday, August 15, 2013. Board member Keith Swisher made the motion to approve the minutes of the Personnel Board meeting. Board Secretary Talmadge Butler seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## VI. PUBLIC COMMENTS

None.

## VII. OLD BUSINESS

**Personnel Board – Consider revision to handbook that would update FMLA policy to include recent changes implemented by the Department of Labor concerning military-related leave.**

Chairman Windsor stated this was the reason for the public hearing held prior to the Personnel Board meeting. He asked for a motion to revise the handbook to reflect the changes. Board member Randall Haney made the motion to approve the revision. Secretary Talmadge Butler seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

## VIII. NEW BUSINESS

**Personnel Board – Consider election of Personnel Board Officers.**

Chairman Windsor turned the meeting over to the Personnel Board Attorney to conduct this business.

**For the position of Chairman:**

Attorney Edmondson asked for nominations for the position of Chairman. Keith Swisher nominated Jason Windsor for Chairman. Talmadge Butler made a motion the nominations be closed. Randall Haney seconded the motion. A roll call vote for Jason Windsor as Chairman was taken with the following results:

Jason Windsor	Abstain
Talmadge Butler	Yes
Randall Haney	Yes
Keith Swisher	Yes

Attorney Edmondson declared Jason Windsor as Chairman.

**For the position of Vice Chairman:**

Attorney Edmondson asked for nominations for the position of Vice Chairman. Jason Windsor nominated Talmadge Butler for the position of Vice Chairman. A motion to close the nominations was made by Randall Haney. Keith Swisher seconded the motion. A roll call vote for Talmadge Butler as Vice Chairman was taken with the following results:

Jason Windsor	Yes
Talmadge Butler	Abstain
Randall Haney	Yes
Keith Swisher	Yes

Attorney Edmondson declared Talmadge Butler as Vice Chairman.

