

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, February 8<sup>th</sup>, 2016

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, February 8<sup>th</sup>, 2016, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Board Vice Chairman Ben Gamel called the meeting to order at 6:15 P.M.

**Board member(s) present:** Ben Gamel, Vice Chairman  
Randall Haney, Secretary  
Don Mitchell, Board Member  
Charles Whisenant, Board Member

**Board member(s) absent:** Jason Windsor, Chairman

Also present were Personnel Board Attorney Jeffrey McLaughlin and Personnel Administrator Christy Kelley.

## I. CALL TO ORDER

Vice Chairman Ben Gamel called the meeting to order at 6:15 P.M. Vice Chairman Gamel asked everyone to stand for prayer and the Pledge of Allegiance.

## II. INVOCATION

The invocation was offered by Vice Chairman Ben Gamel.

## III. PLEDGE OF ALLEGIANCE

Board member Charles Whisenant led the Pledge of Allegiance.

## IV. APPROVAL OF AGENDA

Vice Chairman Gamel asked for corrections or additions to the agenda. Board member Charles Whisenant made the motion to amend the agenda to include the Personnel Administrator's employment evaluation. Secretary Randall Haney seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## V. APPROVAL OF MINUTES

Vice Chairman Gamel asked for a motion to approve the minutes of the Personnel Board Meeting held on Tuesday, January 19<sup>th</sup>, 2016. Board member Don Mitchell made the motion to approve the minutes of the Personnel Board meeting. Board member Charles Whisenant seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## VI. PUBLIC COMMENTS

None.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

**Personnel Board – Consider approval of request for Personnel Board Chairman Windsor to conduct an employee evaluation of the Personnel Administrator within the next 30 days, and report it back to the Personnel Board for acceptance.**

Vice Chairman Gamel asked for a motion to approve the request. Board Member Charles Whisenant made the motion. Secretary Randall Haney seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**IX. LEGAL UPDATE**

Attorney Jeffery McLaughlin stated that the County Commission returned Ms. Pointer with Council on Aging back to her full time schedule, effective 02/08/2016.

**X. STAFF REPORT**

Personnel Administrator Christy Kelley reported the following personnel actions for the period of January 9<sup>th</sup>, 2016 to February 5<sup>th</sup>, 2016.

**There were six (6) new hires:**

4 – Corrections Officers	Jail
1 – Corrections Officer (Temp)	Jail
1 – Equipment Operator	District #4

**There were ten (10) terminations:**

1 – Corrections Officer	Jail (Other Employment)
4 – Corrections Officers	Jail (Resigned)
1 – Corrections Officer	Jail (Terminated)
1 – Sr. Corrections Officer	Jail (Terminated)
1 – Court Clerk	Sheriff’s Dept. (Other Employment)
1 – SRO Part-Time	Sheriff’s Dept. (Resigned)
1 – Park Manager	Parks (Retired)

There was no leave of absence to report for this time period.

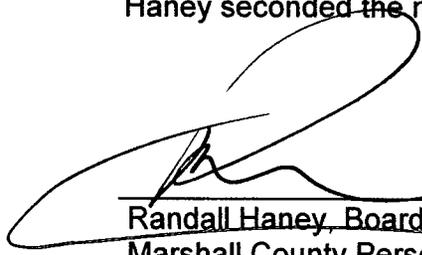
There were no promotions, demotions or transfers for this time period.

Invitations were sent to two employees.

The request to the County Commission to make the Personnel Assistant position full-time was not approved at the current grade. The County Commission did vote to fund the position at a grade 11 instead of a grade 12 because they did not feel that it was fair to pay the Personnel Assistant position more than the Administrative Assistant positions.

**XI. ADJOURNMENT**

Vice Chairman Gamel asked for a motion to adjourn the Personnel Board meeting. Board member Charles Whisenant made the motion to adjourn. Secretary Randall Haney seconded the motion. The motion was carried with no "nay" votes being cast.



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Randall Haney, Board Secretary  
Marshall County Personnel Board  
Meeting Date: February 8<sup>th</sup>, 2016

3-14-16  
Date