

**JOB DESCRIPTION**  
**MARSHALL COUNTY, ALABAMA**

**EQUIPMENT OPERATOR I**

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**JOB GRADE: 8**

**JOB CODE: 612**

Department: District  
Reports To: Commissioner  
Date: August 2015  
FLSA: Non-Exempt  
DOT Ref: 902.683-010

**JOB DESCRIPTION**

Operate light and heavy duty trucks and tractors. Operate truck equipped with dump body to transport and dump loose materials, such as sand, gravel, crushed rock, or paving materials to designated site. Perform safety inspection prior to operating equipment and monitor gauges and other equipment while in operation. Perform routine maintenance. May operate specialized equipment, such as bulldozers, asphalt roller, motor patrol, etc., occasionally. Incumbents may be called in to assist in clearing trees, brush, debris, and other hazards during emergencies, both during and after regular business hours.

**ESSENTIAL JOB FUNCTIONS**

- A. Operate light trucks, tractors, and dump trucks to transport and unload a variety of materials to designated site:
  - 1. Drive tractor with a mower attached in order to cut right-of-way or to disc plow to prepare surfaces.
  - 2. Drive light trucks to transport small amounts of materials and specialized equipment or supplies to construction site.
  - 3. Operate dump truck to transport dirt, sand, gravel, crushed rock, or paving materials to designated site; Pull levers or turn crank to tilt body and dump contents; adjust controls to jerk truck to loosen and dump material adhering to body.
  - 4. Operate loader in order to load truck.
  
- B. Conduct pre-trip safety inspection and perform routine maintenance as needed:
  - 1. Check oil, fluid levels, tires for condition and tire pressure, etc. prior to operating equipment.
  - 2. Monitor gauges and other indicators for nonstandard conditions when equipment is in operation.
  - 3. Notify supervisor of any mechanical or safety problems encountered.
  - 4. Change oil, transmission fluid, and filters as needed.
  
- C. Operate specialized equipment occasionally and assists in removing trees, bushes, debris, etc.:
  - 1. Operate specialized equipment such as motor patrol, asphalt roller, bulldozers, motrim, etc. as needed to perform work at a construction site.
  - 2. Assist in removing trees, bushes, and brush from rights-of-way using chain saw, ax, bush blade, etc.
  - 3. Act as flagman as needed.

**ESSENTIAL JOB FUNCTIONS (Continued)**

4. Clear debris out of bridge culverts and driveway drains.
5. Patch pot holes in asphalt.

**KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of safe driving and traffic rules and practices.
- Knowledge of the operation and preventive maintenance requirements of various types of trucks and equipment operated.
- Knowledge of safety hazards and safety equipment and precautions associated with this type of work.
- Ability to understand and follow oral and written instructions.
- Ability to perform tasks requiring strength and endurance, such as loading and unloading trucks, clearing trees and debris, etc.
- Ability to communicate information to supervisors and co-workers.
- Ability to operate trucks and equipment safely and in accordance with traffic laws and ordinances.

**MINIMUM QUALIFICATIONS**

- Six (6) months experience in operating trucks, dump trucks, or other heavy equipment, preferred.
- NOTE: Incumbents may be called in to assist in clearing trees, brush, debris, and other hazards during emergencies, both during and after regular business hours.
- Must possess a valid State of Alabama Class "B" Certified driver's license (CDL), Class "A" preferred, and must have a driving record suitable for insurability.

**This job description indicates in general the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the ADA) expected of an incumbent. It is not designed to cover or contain a comprehensive listing of activities duties or responsibilities required of an incumbent. An incumbent may be asked to perform other duties as required. This job description reflects management's assignment of essential functions and position responsibilities. Nothing in this job description restricts management's rights to assign or reassign duties and responsibilities to this job at any time. Incumbent must be able to perform the essential functions of this position with or without reasonable accommodation.**